

Chinatown SSA#73

August 28, 2018

Commissioner Meeting Minutes

Attendance: Matthew Chiu, Helen Lee, Stephen Moy, Paul Poy, Darryl Tom

Absent: Steven Lin, Bernie Wong

Also present: Simon Leung, Jennifer Lee

Paul Poy called the meeting to order at 6:35 p.m.

1. Helen Lee moved to approve the minutes of July 10, 2018, as amended by Paul Poy. Matthew Chiu seconded, and the motion was approved by unanimous consent.

2. Signs and Branding

Debbie Liu, on behalf of the Coalition for a Better Chinese Community, presented a series of identity and welcoming concept designs for use by the community.

3. Current RFPs

Kimberly Bares of PLACE Consulting presented a quote for the City of Chicago standard garbage cans made by Victor Stanley. These cans can be ordered in a variety of colors by the SSA. She then presented the RFP for waste collection and litter cleanup, which will include a quote for installation of 10 garbage cans.

Darryl Tom moved to approve the RFP, and Matthew Chiu seconded. The motion passed by unanimous consent.

4. Other RFPs

The board asked PLACE to prepare additional RFPs as discussed in the previous meeting: power washing, banner installation, and snow removal. With the banners, a vendor would print and install the banners, while the SSA would have to design them. K. Bares advised that if ads are sold, the SSA could not accept any money, but that the money could go to the Chinatown Chamber of Commerce. K. Bares said that she will also see if we will be allowed to carry over funds in excess of the normally allotted 25% since this is our first year and we only recently received the money.

5. 2018 Budget: current receipts

Simon Leung reported that the SSA has received \$92,905.34 from the County so far. This is only about \$5,000 short of the full amount. He also stated that there is \$1,020.66 in an American Metro Bank account that the Chamber funded as seed money. This money can be returned to the Chamber.

It was also discussed that the Chamber will invoice the Chamber for the full budgeted amount of \$18,550 for SSA management per its contract, since all of the money has been collected.

6. Public Comment

Helen Lee moved to adjourn the meeting, and Matthew Chiu seconded. The meeting was adjourned at 7:53 p.m. by unanimous consent.