

**Chinatown SSA#73**  
**July 10, 2018**  
**Commissioner Meeting Minutes**

Attendance: Helen Lee, Steven Lin, Stephen Moy, Paul Poy, Darryl Tom, Bernie Wong

Absent: Matthew Chiu

Also present: Simon Leung, Jennifer Lee

*Paul Poy called the meeting to order at 6:35 p.m.*

1. The minutes of June 28, 2018 were approved by unanimous consent.

2. 2019 Budget

The board reviewed the draft budget, noted some changes, including social media, and Darryl Tom moved to approve the 2019 budget as discussed. Bernie Wong seconded, and the motion passed by unanimous consent.

3. Service provider update

Simon Leung informed the board that Vanessa Lambert is no longer employed by the Chicago Chinatown Chamber of Commerce. He will serve as the point of contact for now.

4. Current RFPs

PLACE Consulting will be retained by the Chinatown Chamber of Commerce to revise the current RFPs for approval by the board at the August 28, 2018 meeting. PLACE will then transmit the RFPs to the appropriate list of vendors. PLACE may also work on other RFPs, including banners, snow removal, sidewalk power washing.

5. Other business

a. Use of funds for publicity

Summer Fair sponsorship: Darryl Tom moved to reduce the sponsorship to \$1,000 so that the Chinatown SSA#73 will only get oral recognition and the opening ceremonies and hourly updates (signs already printed). The motion passed by unanimous consent.

Members of the board met with a consultant who will work on branding for all of Chinatown, sponsored by the Coalition for a Better Chinese American Community (CBCAC).

- b. There will be no meeting on July 24, 2018; next meeting is August 28, 2018
- c. The board is to try to recruit a residential PIN owner to the SSA commission

6. Public Comment

*The meeting was adjourned at 8:25 p.m. by unanimous consent.*