

Chinatown SSA#73
June 28, 2018
Commissioner Meeting Minutes

Attendance: Matthew Chiu, Helen Lee, Steven Lin, Stephen Moy, Paul Poy, Darryl Tom, Bernie Wong

Also present: Vanessa Lambert, Jennifer Lee

The meeting was called to order at 6:35 p.m.

1. The minutes of May 23, 2018 were approved by unanimous consent.

2. RFP status

Vanessa Lambert advised that 5 companies were solicited. Two came to the pre-bid meeting, and only one submitted a bid for trash removal only.

3. Review of financial condition

4. Draft budget for 2019

The board reviewed and modified the 2019 budget, primarily customer attraction, to allow for \$2,000 for the website, \$3,000 for special event sponsorship, \$8,000 for social media, \$5,000 for banners, and \$2,000 for print materials.

5. Chinatown Summer Fair sponsorship

Darryl Tom moved to sponsor the Chinatown Summer Fair on July 15, 2018 at \$3,000, and Helen Lee seconded. The motion passed by unanimous consent.

6. Other business

Next meeting: July 10, 2018

7. Public comment

The meeting was adjourned at 8:25 p.m. by unanimous consent.